



DEPARTMENT OF COMMUNITY SERVICES

Samuel E.H. Moku, Director
Bridget P. Holthus, Deputy Director

POWERS, DUTIES, AND FUNCTIONS

The Department of Community Services, (a) develops and administers projects, programs, and plans of action for human resources, human services, and housing programs; (b) develops and administers projects, programs, and plans of action designed to achieve sound community development, provided that such projects, programs and plans of action conform to and implement the general plan and development plans; and (c) acts as the local public officer for the purpose of implementing federally aided and state-aided human resources, human services, housing, urban renewal, and community development programs. [Chapter 3, Section 6-302, Revised Charter of Honolulu]

The Department comprises the following divisions: Community Assistance, Community Based Development, Elderly Affairs, WorkHawaii, the Office of Special Projects, and the Oahu Workforce Investment Board. Administrative support is provided through the Department's Administrative Services Section.

Additionally, the following committees are administratively attached to DCS: Honolulu County Committee on the Status of Women and Mayor's Advisory Committee on Disabilities.

COMMUNITY ASSISTANCE DIVISION

Gail Kaito, Administrator

The objectives of the Community Assistance Division are to provide rental assistance to eligible low-income families; preserve decent, safe and sanitary housing for low- and moderate-income households; and assist low- and moderate-income families to achieve homeownership.

Rental Assistance Programs

Rental assistance programs accounted for \$47.4 million of the Division's \$50.3 million FY2011 Operating Budget. Rental subsidies amounted to \$43.8 million of the budget. The Rental Assistance Branch, with offices in Honolulu and Kapolei, administers the federally-funded Section 8 Housing Choice Voucher Program and the Moderate Rehabilitation Program by processing applications submitted by individual families for rental subsidies allocated by the U.S. Department of Housing and Urban Development (HUD).

Housing Choice Voucher Program

The Section 8 program's primary focus is to enable extremely low-income families (established at 30% of the median income) to rent housing units available on the private rental market. The program assists families of two or more persons, individuals who are 62 years of age or older, persons with a disability who are unable to engage in substantial gainful employment, persons displaced by government action, and other single individuals. Approximately 4,000 applicants are currently on the Section 8 wait list.

Under the Housing Choice Voucher Program, new families to the program and existing families that move to a new unit must pay between 30% and 40% of their adjusted monthly income towards their share of the rent and utilities. After the first year of the lease, the 40% maximum no longer applies and the family's share of the rent payment may be increased. This gives the tenant the added option of remaining in the unit despite a rent increase. In all cases, the rent of the unit must also be reasonable as compared to other comparable unassisted units. In addition to annual income verification, an annual inspection of the rental unit is required to ensure that families reside in safe, decent, and sanitary housing.

To assist Section 8 families seeking affordable rental units throughout the island, the Rental Assistance Branch, in collaboration with the state



The Section 8 annual Landlord Workshop provides speakers and resources for new and continuing landlords.

Section 8 office and the Honolulu HUD office, conducted its annual landlord informational workshop in April 2011 to inform and encourage landlords to participate in the Section 8 program. Additional assistance was provided to Section 8 families through tenant coaching and other housing placement services offered by the branch's Landlord Specialist, and through linkages with the Legal Aid Society of Hawaii and state Section 8 offices to share rental information.

The Section 8 Program in 2009 was awarded a new Family Unification Program grant in partnership with the state Department of Human Services (DHS) and the nonprofit agency Hale Kipa. The purpose of the Family Unification Program is to promote family unity by providing low-income families with the opportunity to remain living together with housing choice vouchers. These vouchers are given to families that are in danger of having a child placed in out-of-home care because of a lack of adequate housing. On Oahu, DHS has identified the youth ages 18-21 leaving DHS's foster care system to be in greatest need of these vouchers. Recruitment efforts are ongoing, to allow full utilization of this valuable resource.

Significant Achievements in FY 2011

- 3,699 families were served.
- Approximately 1,700 landlords participated in the program.
- \$41.6 million in rental subsidies was provided.
- 70 new applications were processed and 39 new vouchers issued for the Family Unification Program.
- 60 new families became participants.
- 7,008 residential inspections were completed.
- Staff conducted 4,450 client placements and re-examinations.
- 1,380 applications were canceled.
- 258 families ended their Section 8 participation.

Moderate Rehabilitation Program

This program provides project-based Section 8 rental assistance to housing projects that have been rehabilitated and made available for rental to very low-income families. The City currently administers the Moderate Rehabilitation Program for the 40-unit Academy Gardens Apartments, designed for people who are elderly and persons with disabilities.

Family Self-Sufficiency Program

The Family Self-Sufficiency (FSS) Program is a voluntary program designed to help participating Section 8 families ease off of government subsidies and transition into a life of social and economic self-sufficiency. These families participate in various counseling, career guidance, resource, and life coping workshops as stated in their Individual Training and Services Plan. A FSS Contract of Participation is executed by the head of household for a five-year commitment to the FSS Program. Over time, as the head of household or family's allowed earned income increases (due to new employment, a promotion, or a better paying job), the family's share of rent increases and the housing subsidy decreases. A portion of those housing subsidy savings that would accrue to the City may be set aside in an "escrow" savings account for the family to use at the completion of the contract. However, the family must be free from welfare assistance to be eligible to receive the escrow savings.

Program participation incentives include:

- (1) Guidance and counseling on attainment of higher education goals or completion of academic degrees;
- (2) Referrals to sources of assistance for tuition and books for school or job training programs, bus passes for transportation to and from school and work, childcare, work equipment or uniforms, and exams for health or drug testing;
- (3) Referrals to agencies that help the family cope with issues of violence and abuse (domestic, sexual, substance, child, gang, workplace, etc.), budget, credit, time management, self-esteem building, and others;
- (4) Referrals to agencies that offer Individual Development Accounts;
- (5) Referrals to agencies that help with credit counseling, repair, and assistance; and
- (6) Referrals to agencies that assist FSS families in eventual homeownership.



The Amina Family became proud homeowners of a new home in Kapolei without the need for a subsidy.

Significant Achievements in FY 2011

- 173 families participated in the FSS program.
- 11 FSS families successfully completed their FSS goals, graduated from the program, and received a total of \$270,704 in escrow savings.
- Three participant families became homeowners; one of the three became subsidy-free.

Housing Preservation and Opt-Out Program Conversions

These HUD programs provide protection to residents of certain HUD-subsidized projects when the owners of the project either prepay their mortgages or choose to opt out of their Section 8 project-based contracts. The City administers the specially funded rental assistance offered to these eligible low-income families. There were no housing preservation and opt-out program conversions in FY 2011.

Homeownership Option Program

The Homeownership Option Program (HOP) allows eligible Section 8 families to apply their Section 8 Housing Choice Voucher Program assistance towards Homeownership Assistance rather than rent. Eligible families receive a variety of case management services, credit repair counseling, money management education, and referral to homebuyer education classes, to become mortgage-ready. This year ten new families were recruited through the Self-Help Housing Corporation of Hawaii and U.S. Department of Agriculture. The families have been prequalified for homes in a planned subdivision in Maali. Recruitment for new participants will occur in 2012.

Significant Achievements in FY 2011

- 20 families received services from this program.
- Three families achieved homeownership.



Partner Self Help Housing Corporation of Hawaii provides homeownership opportunities to low-income families through the self help construction method, which substantially reduces the home price.



The Family Self-Sufficiency staff participated in the 2011 annual Homeownership Fair to educate families about homeownership opportunities.

City Housing Rental Assistance Program

While \$41.5 million in rental subsidies was financed with federal funds, over \$192,000 was provided by the City from its Rental Assistance Fund for rental assistance to low-income families in city-owned or sponsored rental properties (up to 80% of the median income). The City Housing Rental Assistance Program was established to implement Chapter 5, Revised Ordinances of Honolulu. Rental assistance payments of up to \$170 per month may be made on behalf of an eligible participant. Anyone receiving other state or federal rental assistance is not eligible.

Significant Activities in FY 2011

- An average of 69 tenants per month were assisted at the Westloch Elderly project.
- An average of 33 tenants received monthly rental assistance at Kailua Elderly Lani Huli.
- Four tenants received monthly rental assistance at the Manoa Gardens Elderly project.
- Over \$192,000 in rental assistance funds was expended.

Rehabilitation and Loan Programs

The Rehabilitation Loan Branch, with offices in Honolulu and Kapolei, administers the City's Residential Rehabilitation Loan program, Honolulu Solar Roof Initiative Loan program, and Down Payment Loan program. The branch also supports state and federal agencies at disaster assistance centers and provides emergency disaster relief loans to rehabilitate properties affected by declared disasters. Additionally, under an agreement with the state Department of Hawaiian Home Lands (DHHL), the branch assists in the administration of DHHL's Native American Housing Assistance Self Determination Act home repair grant program.

In FY 2011, \$1.5 million was available for rehabilitation loans; however, no funds were allocated for down payment loans. The City's current loan portfolio consists of 508 loans with a total outstanding balance of approximately \$15.36 million. A private

lender, under an agreement with the City, provides loan servicing for 166 of the loans, amounting to approximately \$6.18 million. All other loans are serviced in-house and consist of 342 loans with an outstanding balance of approximately \$10.84 million.

Significant Achievements in FY 2011

- A total of 51 applications were received and processed.
- 31 DHHL grant applications were received and processed.
- Eight new residential rehabilitation loans were approved and funded for low-income homeowners for a total of \$447,796.
- Six grants were approved and funded for homesteaders on Hawaiian Home Lands.

Rehabilitation Loan Program

This program provides rehabilitation loans to owner-occupant homeowners with incomes up to 80% of the median income for Oahu. The loans can be used to repair and correct deteriorated and hazardous conditions on the property, such as damage caused by termites or wood rot, leaky roof and drain pipes, peeling paint, faulty electrical wiring and plumbing. Accessibility improvements may be made to assist family members with disabilities. The installation or replacement of Energy Star compliant appliances is eligible under this program.

Interest rates range from 0% to 2% and vary according to the income of the family and number of households members. Monthly payments are based on a 15- or 20-year maturity. The loan amount depends on the available equity in the property. To assist families, an inspector will inspect the property and note all deficiencies that need to be corrected, conduct inspections during and after construction to ensure the work was done, and assist in resolving any issues with the contractor.

The “before” and “after” photographs below show a Kaneohe home, that recently completed rehabilitation.



Black mold on the ceiling was removed.



Kitchen cabinets were replaced.



Bathroom renovation was extensive.



Eaves, gutters, windows, and doors were repaired or replaced.

Honolulu Solar Roofs Initiative Loan Program

This program was established through a partnership originally with Hawaiian Electric Company to provide low interest loans (0% to 2%) for low- to moderate-income homeowners to cover the cost of installing a solar water heating or photovoltaic system. The program has since been transferred to Hawaii Energy.

Down Payment Assistance Program

This program assists first-time homebuyers with home purchase by providing down payment assistance needed to qualify for a mortgage. Eligible borrowers must have income below the low- to moderate-income limit (within 80% of median) and not have owned a property within the last three years. The program also is available to assist eligible Section 8 participants under the Section 8 Homeownership Option Program.

Although no funds were received in FY 2011, significant efforts were spent in establishing policies and procedures in preparation for FY 2012.

COMMUNITY BASED DEVELOPMENT DIVISION

Michael Shiroma, Division Chief

The Community Based Development Division works in partnership with the private for-profit and nonprofit sectors and other government agencies to address affordable and special needs housing, and shelter and supportive services for people in need. CBDD secures and administers competitive homeless assistance grant funds under HUD's Continuum of Care Program for persons experiencing homelessness; provides fair housing awareness; attracts and secures funding and financing for community development and housing from alternative sources in order to maximize the leveraging of City resources; and coordinates the implementation of the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Shelter Grants (ESG), Housing Opportunities for Persons with AIDS (HOPWA), Continuum of Care (COC), Homeless Prevention and Rapid Re-housing (HPRP), and Community Development Block Grant-Recovery (CDBG-R) programs.

Special Needs Housing and Community Development

The Division administers projects that received appropriations in FY 2011 of more than \$13,975,000 to assist households that are homeless and other persons and families with special needs, including people who are elderly or have a mental illness or substance addiction, as well as to provide general community services and develop housing units and community facilities.

Affordable and Special Needs Housing

The Division administers grants and loans to nonprofit providers and awarded CDBG and HOME funds to develop new units, and renovate and preserve existing housing. The Division also provides technical assistance for nonprofit organizations that are inexperienced in housing development and preservation activities.



The 50-unit Sea Winds, located in Waianae, addresses the critical and urgent need for permanent and transitional low-income rental units on the Leeward Coast. The project was dedicated in June 2011 and features 30 two-bedroom townhomes and 20 studio units.

Ongoing Projects:

Organization	Activity
Central Oahu Youth Services Association, Inc.	Renovation and repairs to Central Oahu Youth Services Association, Inc.'s girls' shelter located in Haleiwa.
Coalition for Specialized Housing	Hale Mohalu II, a low-income rental housing complex, will feature 332 rental units for seniors and families in Pearl City. Funds are being provided for design and planning activities, and to undertake site work and the Phase I construction of two seven-story buildings with 163 one-bedroom rental units for senior citizens.
IHS, The Institute for Human Services.....	Renovations related to the two IHS Emergency Homeless Shelters include installation of a solar water heating system, upgrades of lighting fixtures and ventilation systems, and new flooring and tiles.

Kahuku Housing Foundation, Inc.....	Renovation of a community center and 64-unit rental housing complex for the elderly. Funds are being provided for repair and replacement of wood rot and water damaged areas, ADA improvements, painting, and replacement of gutters.
Mutual Housing Association of Hawaii.....	Ko'Oloa'Ula – Phase I, an affordable rental housing complex to be located in East Kapolei, will be targeted to extremely low to lower income households. Funds are being provided for on-site improvements and construction of ten three-story buildings with 119 rental units and one resident manager's unit.
Pacific Housing Assistance Corporation.....	Villas at Malu'ohai is a new 72-unit affordable rental housing project. Funds are being provided for construction.
Completed Units: Housing Solutions, Inc. ...	The 50-unit Sea Winds was completed in June 2011 and provides short-term transitional housing for the homeless, and long-term affordable rental housing for families that have transitioned from homelessness. The rental housing complex will also include an integrated program of supportive services.

The Division also assists organizations in securing additional funding from HUD through its Section 202 (elderly housing) and Section 811 (housing for persons with disabilities) programs, the federal and state low-income housing tax credit program, the state rental housing loan funds, private lenders, and corporate donors.

Community Facilities

The Division administers contracts to nonprofit organizations awarded CDBG funds to develop new community facilities and renovate existing facilities. The Division also provides and secures technical assistance to nonprofit organizations that are inexperienced in facilities development and renovation activities.

Organization	Activity
Catholic Charities Hawaii.....	Renovation of Catholic Charities Hawaii's Program Service Center in Honolulu.
Easter Seals Hawaii.....	Renovations to two properties used for adult day care in Ewa.
Honolulu Community Action Program (HCAP)...	Renovation of HCAP Waianae District Center in Waianae.
Pacific Housing Assistance Corporation.....	Construction of an elderly community and service center as part of an affordable rental project in Iwilei.
Special Olympics Hawaii	Construction of a multi-purpose sports, education, and fitness-wellness facility in Kapolei to provide accessible facilities to persons with intellectual disabilities.
Sutter Health Pacific dba, Kahi Mohala	Renovations of the Behavioral Health facility in Ewa.
Waikiki Community Center	Correction of electrical deficiencies to bring facilities into compliance with city and international building codes in Waikiki.

Fair Housing

The City's Fair Housing Officer promotes fair housing awareness through information workshops and meetings to the general public and to organizations working in the housing field. The Fair Housing Officer reviews complaints and coordinates with appropriate agencies to assist persons with fair housing issues. In FY 2011, the Fair Housing Officer:

- Received approximately 150 concerns relating to possible housing discrimination, landlord-tenant regulations, Section 8 policies and regulations, and the availability of affordable housing.
- Conducted two fair housing presentations to approximately 100 interested property managers, security staff, tenant advocates, and government housing staff, emphasizing the need to accommodate people with physical and mental disabilities, limited English proficiency, cultural diversity, and comfort animals.
Published two full-page newspaper notices in English, Chinese, Tagalog, and Korean languages as outreach to limited English proficiency groups.
- Conducted two fair housing presentations to potential Section 8 housing providers.
- Advocated for a Section 8 voucher holder who was being terminated by the Section 8 program.
- Continued previous year's intake protocol and orientation of potential complainants to reinforce existing intake procedures used by the state Civil Rights Commission in its pursuit of fair housing complaints.
- Updated the Language Access Plan to direct the department's approach towards serving non-English speaking citizens.

Programs Serving People Experiencing Homelessness

The Division participates in the Partners in Care, an Oahu group of homeless service providers, government agencies, and other interested entities that coordinate services to people experiencing homelessness provided through the Continuum of Care.

Housing Ready Certificate Program

The Division designed a program to assist families that are homeless and have completed a program of transitional housing, but have faced barriers in securing permanent housing due to poor credit or rental histories. The Housing Ready Certificate Program certifies that the family has completed the transitional housing program and is ready to move into permanent housing. The City worked with homeless service providers who certified the participating families and committed to ongoing support of the families when they moved into housing. The Hawaii Housing Finance and Development Corporation agreed to accept the certification for its Hale Wai Vista, Phase I project. As of February 2011, 10 families have used the Housing Ready Certificate to obtain permanent housing at Hale Wai Vista.

Continuum of Care and Shelter Plus Care

Each year, the Division works with nonprofit shelter and service providers to prepare the City's annual competitive grant application for the Continuum of Care homeless program. HUD awarded the Honolulu Continuum of Care \$8,637,216 in January 2011 and \$521,120 in June 2011.

The Division also oversees the administration of 316 Shelter Plus Care rental assistance slots for persons who are homeless and have a disability, funded in the amount of approximately \$4,900,000 per year, as well as approximately \$318,000 per year in Supportive Housing Program grants.

Organization	Activity
Catholic Charities People Empowerment Program	Continue the People Empowerment Program, which provides education, employment training, and life skills training at the Ma'ili Land Transitional Housing Project.
Child and Family Services Domestic Abuse Shelters and Transitional Apartments	Provide services to victims of domestic violence at two emergency shelters and one transitional housing project on Oahu.
Gregory House Programs Residential Programs... ..	Transitional housing, tenant-based rental assistance, and supportive services to persons with HIV/AIDS and one or more co-occurring conditions, including substance abuse and mental illness.
Gregory House Programs Shelter Plus Care.....	Provide tenant-based rental assistance to persons with HIV/AIDS.
Hale Kipa Transitional Living Program for Youth Adults.....	Continue a program that provides outreach, supportive services, and transitional housing to at-risk youth.
Ho'omau Ke Ola Supportive Housing Program.....	Continue a program that provides transitional housing and supportive services to homeless persons with chemical addictions.
Housing Solutions – Vancouver House	Continue transitional housing for homeless families.
IHS, The Institute for Human Services Home at Last.....	Provide rental assistance to chronically homeless individuals with disabilities.
IHS, The Institute for Human Services No Place Like Home	Provide rental assistance to chronically homeless individuals with disabilities.
IHS, The Institute for Human Services	Provide rental assistance to chronically homeless couples with disabilities.
Kalihi-Palama Health Center New Beginnings.....	Provide rental assistance to persons with mental illness.
Legal Aid Society of Hawaii Homeless Holistic Legal Services Program	Provide legal services to sheltered and unsheltered persons who are experiencing homelessness.
Mental Health Kokua – Safe Haven	Continue the operations of Safe Haven, a program that provides outreach, transitional housing, and follow-up services to persons with severe mental illness.
Parents and Children Together Ohia Shelter	Provide shelter and services to victims of domestic violence.
Salvation Army – ATS Homeless Offenders Treatment	Provide treatment and transitional housing to homeless ex-offenders with substance abuse conditions.
Steadfast Housing Ahukini Group Home	Provide housing operating costs for a group home for persons with severe and persistent mental illness.
Steadfast Housing – Headway House	Provide housing operating costs for permanent supportive housing project for persons with severe mental illness.

Steadfast Housing – Kaukama Group Home	Provide housing operating costs for a group home for persons with severe and persistent mental illness.
Steadfast Housing Komo Mai Group Home	Provide housing operating costs for a group home for persons with severe and persistent mental illness.
Steadfast Housing – Shelter Plus Care 1	Provide rental assistance to persons with mental illness.
United States Veterans Initiative Kalaeloa Permanent Housing for Homeless Veterans with Disabilities.....	Continue a permanent supportive housing program for veterans experiencing homelessness.
United States Veterans Initiative Veterans In Progress	Continue the Veterans In Progress transitional housing project for veterans experiencing homelessness.
United States Veterans Initiative Permanent Supportive Housing for Homeless Veterans and Families.....	Provide permanent supportive housing to chronically homeless veterans with disabilities and homeless families with children who have experienced long-term homelessness and have an adult household member with a disability.

Housing Opportunities for Persons with AIDS

The Division administers grant funds under the Housing Opportunities for Persons with AIDS (HOPWA) program. The City, in FY 2011, awarded a total of \$440,145. \$273, 982 was given for tenant-based rental assistance to approximately 30 households, and \$166,163 for housing-related supportive services. Emergency assistance and case management services for persons with HIV/AIDS and their families were also provided.

<u>Organization</u>	<u>Activity</u>
Gregory House Programs	Provide tenant-based rental assistance, short-term rent, utility and mortgage payments, and housing-related supportive services for persons with HIV/AIDS and their families.
Life Foundation	Provide supportive services for persons with HIV/AIDS.

Community Services

The Division administers community services contracts to nonprofit providers awarded Community Development Block Grant and City funds to provide public services.

<u>Organization</u>	<u>Activity</u>
Adult Friends for Youth	Staffing and overhead to fund a youth gang intervention program.
Domestic Violence Action Center.....	Staffing and overhead to provide support, crisis intervention, safety planning, risk assessments, representation in court, education, and participation in community efforts for victims of domestic violence.

Emergency Shelter Grants

For FY 2011, the City awarded \$814,021 to nine shelter and service providers for 10 projects to provide emergency and transitional housing and supportive services to individuals and families experiencing homelessness. The Division also provides technical assistance to nonprofit agencies and monitors the implementation of their programs.

<u>Organization</u>	<u>Activity</u>
Catholic Charities (Ma'ili Land)	Provide operating expenses related to Ma'ili Land facility, a family transitional shelter.
Child and Family Services.....	Provide operating expenses related to domestic abuse shelters.
Hale Kipa Inc.....	Provide operating expenses and essential services related to a transitional living program.
Hoomau Ke Ola	Provide essential services related to homeless substance abusers on the Waianae coast.
Housing Solutions Loliana.....	Provide operating expenses and essential services related to the Loliana facility, a transitional shelter.
Housing Solutions Vancouver	Provide essential services related to the Vancouver facility, a transitional shelter.

Institute for Human Services	Provide operating expenses related to the Sumner Street facility, an emergency shelter for men.
Kalihi Palama Health Center	Provide essential services related to health clinic services at the IHS Women and Families Shelter.
Mental Health Kokua	Provide essential services related to the Safe Haven transitional shelter.
Windward Spouse Abuse Shelter	Provide operating expenses related to a domestic violence shelter.
Good Beginnings Alliance	Staffing and overhead to provide family development counseling in homeless shelters and school readiness for children in public housing.
Hawaii Literacy.....	Staffing and overhead to provide literacy services including onsite libraries and computer and Internet resources, child and parent education, English as a Second Language classes, life skills training, and other related services to residents of Kuhio Park Terrace or Mayor Wright Housing Projects.
Legal Aid Society of Hawaii.....	Staffing and overhead to provide legal services and training to help low- and moderate- income persons retain or improve their housing situation.
Moiiliili Community Center.....	Staffing and overhead for supportive services for the elderly.
Parents and Children Together	Staffing and overhead to continue and expand comprehensive crisis response, care, and support for victims of domestic violence.
Susannah Wesley Community Center.....	Staffing and overhead to provide substance abuse treatment and prevention services to youth and their families in the Kalihi-Palama community.
Volunteer Legal Services Hawaii	Staffing and overhead for legal support for homeless persons in shelters and workshops that address the landlord/tenant code, consumer credit, employment, and family problems.
Windward Spouse Abuse Shelter	Staffing and overhead for an emergency shelter and supportive services for victims of domestic violence and the homeless.

Leases of City-Owned Properties

The Division supports special needs housing by administering 58 leases of city-owned properties to nonprofit organizations. The projects provide:

- 1,009 affordable rental units
- 547 elderly rental units
- 364 beds in two emergency shelters
- 96 beds in three transitional shelters
- 105 beds for persons with developmental disabilities, as well as group homes for youth at risk, persons with mental illnesses, abused spouses, and respite for caregivers of persons with Alzheimer's disease.

Ewa Revitalization Activities

The Division coordinates with nonprofit organizations and other city departments in the revitalization of Ewa.

- In conjunction with the Department of Facility Maintenance, the Division coordinated the clean-up and maintenance of the project areas under the jurisdiction of the City on an ongoing basis, and assist residents with permanent housing options. These areas include unsold vacant lots and unrenovated historic homes in Tenney Village and Varona Village.
- The Division has coordinated the temporary relocation of displaced residents on the Leeward coast to vacant units in Varona Village.
- The Division continues to work with St. Francis Healthcare System to develop a residential community on the Area D property. It will include a mix of 142 market rate single family and multifamily homes, and a 148-unit affordable rental housing project for senior citizens. St. Francis will also develop a senior community center that will serve as a venue for the delivery of services to senior citizens and a focal point for community activities. Construction of the senior rental housing and community center has been initiated.
- The Division continues to work with Hui Kauhale, a Hawaii-based nonprofit agency, to develop affordable housing at Area H. Phase I and Phase II of the Area H project, known as the Villages of Moa'e Kū, will provide a total of 140 affordable family rental units. Funds are being provided for onsite improvements, including the construction of 12 two-story residential buildings. Construction of onsite improvements commenced in April 2011.

Homeless Prevention and Rapid Re-Housing Grants

The City was awarded \$4,016,072 in 2009 for Homelessness Prevention and Rapid Re-housing, to help families having difficulty in paying rent to stay housed, and homeless individuals and families to become housed. The Division administered grants to eight agencies that served a total of 3,771 persons in 1,851 households. Six hundred sixty four households received a total of more than \$1.6 million in financial assistance, and 1,688 households received housing relocation and stabilization services. Of the 1,589 people that exited the program, 766 (48%) exited to permanent destinations, 317 (20%) to temporary destinations, 5 to institutions, and 512 (32%) to unknown situations.

Organization	Activity
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Catholic Charities Hawaii, Helping Hands Hawaii, IHS, The Institute for Human Services, Kalihi-Palama Health Center, and Waianae Coast Comprehensive Health Center	Provide financial assistance, case management and housing placement, data collection, and administration
Legal Aid Society of Hawaii and Volunteer Legal Services Hawaii	Provide legal services to prevent homelessness
Waikiki Health Center	Provide case management and outreach, data collection, and administration

Community Development Block Grants – Recovery Grants

The City and County of Honolulu was awarded \$2,626,694 from the Community Development Block Grants Recovery Program. The Division will help seven agencies implement community-based projects:

Organization	Activity
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Hawaii Family Law Clinic	\$237,000 for legal assistance to obtain temporary restraining orders for domestic violence victims
Legal Aid Society of Hawaii	\$82,433 for home preservation project
Central Oahu Youth Services Association	\$30,000 for repairs to the Boys' Home
Alternative Structures International	\$700,985 for renovations to Ohana Ola O Kahumana transitional housing project, Phase 1
Kokua Kalihi Valley	\$800,000 for renovations for a new health clinic
Gregory House Programs	\$373,333 for renovations and relocation assistance to a group home complex

ELDERLY AFFAIRS DIVISION

Elizabeth Bethea, County Executive on Aging

The Elderly Affairs Division is the designated Area Agency on Aging (AAA) and serves as the City's focal point for older adults, for persons of any age with one or more disabilities, and for caregivers. The agency is part of a national network of 56 state units on aging, 650 area agencies on aging, 244 Native American aging programs, and two Native Hawaiian organizations created by the Older Americans Act of 1965.

Each of Hawaii's counties has a designated Area Agency on Aging. All four agencies work closely with the state Executive Office on Aging, the state's link to the federal Administration on Aging in the U.S. Department of Health and Human Services.

The mission of EAD is to plan and develop a coordinated and comprehensive system of services for those 60 years and older, for those of any age with any type of disability, and for caregivers. These services enable older and disabled persons, who may be frail or have limited economic or social support systems, to live independently in the community for as long as possible. Providing support services to the caregivers of frail elders and persons with disabilities is also an essential component of EAD's efforts to support aging in place in one's home and community. In addition, Information and Assistance services are provided to increase access to available services.

The ability to access information and services for older adults and those with disabilities is critical as more family caregivers of all ages are called upon to provide care, both locally and long-distance. To assist in this effort, the Older Americans Act was amended in 2000 to include funding to expand services to family caregivers, as well as to grandparents or other relative caregivers age 55 and older who provide primary care for relative minors until their eighteenth birthday.

For the last four years, EAD has worked in close collaboration with EOA and the other three county AAAs to expand and accelerate development of the Aging and Disability Resource Center (ADRC), a national initiative that is now the Administration on Aging's top priority for AAAs in every state. In 2010, EAD began operating a "virtual" ADRC, making information and assistance available to older adults, persons with disabilities, and caregivers through its expanded website. Since then, EAD has expanded the ADRC program by opening satellite ADRC offices in three under-served areas of Oahu. EAD has also been awarded several grants that support the further expansion of ADRC services. In FY 2011, EAD will work with the State to significantly accelerate development of the ADRC through new federal funding that will allow EAD to expand its staff and service capacity toward the goal of becoming a "fully functioning" ADRC.

The Division carries out a number of functions to accomplish its mission. These activities include:

- planning
- service development
- community education
- advocacy and coordination
- contracting for gap filling services
- senior volunteer recognition

More specific information about EAD's goals and objectives may be found in the Four Year Area Plan on Aging October 1, 2011 – September 30, 2015, available at www.elderlyaffairs.com.

Significant Achievements in FY 2011

- Completed 27 contracts with 13 non-profit agencies to provide home- and community-based services to seniors, persons with disabilities, and caregivers:
 - 17 federally-funded contracts
 - 7 state Kupuna Care contracts
 - 3 state non-Kupuna Care contracts
- Applied for and was awarded 6 federal grants to expand services provided by the ADRC and Health Maintenance programs
- Established 3 satellite ADRC offices in rural and under-served areas of Oahu
- Assumed sponsorship of the Retired and Senior Volunteer Program (RSVP), bringing over 300 active volunteers to augment and support the community service activities provided by EAD/ADRC
- Worked with Mayor's Office on appointment of 11 new members for EAD's advisory board, the Honolulu Committee on Aging (HCOA); resumed meetings following a two-year hiatus during which there was no appointed board

Aging Network Service System

The FY 2011 budget was \$7.3 million. Provision of services using federal and state funds resulted in:

- 5,546 older adults receiving a variety of registered services in-home and community based care such as meals, personal care and transportation
- Approximately 53,505 older adults receiving additional services such as counseling, health promotion, housing, and legal assistance
- Approximately 6,110 receiving information and assistance and outreach services
- Approximately 716 family caregivers receiving a variety of assistance from case management to supplemental services
- 2,665 family caregivers receiving information services

Of those older adults and their caregivers receiving registered services:

- 72% cannot perform one or more ADLs (Activities of Daily Living include bathing, grooming, toileting, dressing, eating and mobility) or IADLs (Instrumental Activities of Daily Living include shopping, meal preparation, laundry, telephoning, transportation, cleaning) necessary for independent living
- 7% live in rural areas as defined by the Administration on Aging
- 83% are considered minority
- 23% are considered low-income minority
- 56.5% received one service, 24.4% received two services, 11.6% received three services and 7.5% received four or more services.
- 31.1% received services for 10 to 12 months in FY 2011, 14.5% received services for 7 to 9 months, 17.2% received services for 4 to 6 months, and 37.3% services for 1 to 3 months in FY 2011.

Information, Assistance and Outreach:

- EAD staff made 12,235 Information and Assistance contacts
- EAD staff made 13,741 Outreach contacts

Healthy Aging Partnership – Empowering Elders Project

EAD is an active participant in the statewide Healthy Aging Project – Empowering Elders (HAP-EE) partnership, established in 2003 to improve the health status of older adults. Each county implemented a pilot program, with the State contracting with the University of Hawaii to evaluate the pilot programs. Honolulu's pilot project was a walking program with participants from the Pohulani group dining site. From the success of the pilot programs, the State applied for a grant from the Administration on Aging to implement evidence-based health projects. Honolulu chose the Chronic Disease Self-Management Program (CDSMP) that was developed by Stanford University's Patient Education Department.

As part of the statewide HAP-EE partnership, each AAA established partners within their service area. In addition to the EOA, the Department of Health, and the University of Hawaii, Honolulu's partners include aging service providers Alu Like, Inc., Child and Family Service, Kokua Kalihi Valley, and Lanakila Meals on Wheels. Waimanalo Health Center and Hawaii Primary Care Association also participate in the Honolulu partnership.

CDSMP is a two- and one-half-hour workshop that is held in community settings, such as senior centers, senior housing complexes, and churches, once a week for six weeks. The workshops are offered to individuals age 60 and over with chronic health conditions and their caregivers. Workshops are facilitated by two trained individuals, one or both of them with a chronic condition themselves. Subjects include dealing with fatigue and pain, improving strength and flexibility, appropriate nutrition and use of medications, and effectively communicating with family and health professionals. The program does not replace existing medical treatments.

To date, the program has served 1,198 individuals statewide. On Oahu, 500 individuals enrolled, with 383 completing the CDSMP workshops. Additional cross-training was completed for workshop leaders to include Arthritis Self-Management (ASMP) and Diabetes Self-Management (DSMP). To date, 34 individuals enrolled, with 29 completing the ASMP workshop; 54 individuals enrolled, with 36 completing the DSMP workshops. The average age of enrollees was 71 years. The majority of chronic conditions included arthritis, diabetes, heart disease, and hypertension.

Data evaluated by the University of Hawaii partners show that, six months after completing a workshop, enrollees reported less fatigue, pain, and shortness of breath, and fewer physician and hospital visits, while showing improvement in their ability to better cope with their symptoms. National studies also show that, in Hawaii, for every dollar spent on prevention and intervention programs, \$5.60 is saved on health care.

The Mayor's 45th Annual Senior Recognition Program

This year's program, *Healthy Living by Sharing Aloha*, was held on April 21, 2011, at the Hawaii Convention Center. Mayor Carlisle addressed the 80 senior volunteers nominated for recognition, and more than 1,100 well wishers, including appointed and elected officials, family, and friends. Four exemplary Honolulu senior-friendly businesses were honored with *Lei Hulu* awards for their contributions to benefit seniors.

Hawaii Medical Service Association (HMSA) and First Hawaiian Bank provided major financial support to the program. HMSA also sponsored the Akamai Living Lifetime Achievement Awards. Many new supporters joined the event to make it a success. The six seniors who won the Outstanding and Akamai Living awards were recognized by the Honolulu City Council on May 11, 2011. The outstanding male and female winners were honored at the statewide recognition luncheon at Washington Place on May 13, 2011.



Pre-program entertainment at the Hawaii Convention Center.



Centenarian and two-time honoree, Bill Perry, stands out in a crowd.



Mayor Carlisle congratulates the Outstanding Male Volunteer, James Howell, aided by major sponsors Jan Katada of First Hawaiian Bank & Cliff Cisco of HMSA.



Al Hamai, Chair of the Honolulu Committee on Aging's Senior Recognition Committee, closes this year's program with a fond Aloha 'oe.

WORKHAWAII DIVISION

Rolanse Crisafulli, Administrator

Lei Nakamura, Assistant Administrator

WorkHawaii's mission is to develop a quality workforce for Honolulu's businesses and to empower individuals to meet the current and future needs of employers so that our economy can grow.

Oahu WorkLinks One-Stop Centers

WorkHawaii is the lead agency for the Oahu One-Stop Consortium, which was formed in June 1999 to implement the federal Workforce Investment Act (WIA) in the City and County of Honolulu. The WIA provides the framework for a unique national

workforce preparation and employment system designed to meet the needs of both businesses and job seekers or workers who want to further their careers. The WIA requires the establishment of a one-stop system of career centers to enable customers to easily access the information and services to meet their employment needs.

WIA funding is augmented with support from our One-Stop Partners (see list below), which allowed the WorkHawaii Division and its major partner, the state Department of Labor and Industrial Relations, to offer services from the following seven Oahu WorkLinks one-stop centers in FY 2011.

- Dillingham/Kalihi
- Downtown Honolulu
- Hauula
- Kaneohe
- Kapolei
- Waianae
- Waipahu

One-Stop Partners

The One-Stop Partners have successfully used technology to deliver services more efficiently. HireNet Hawaii is a virtual one-stop employment system that provides a wide variety of core employment services to job seekers and employers via the Internet. Job seekers are able to create and post their resumes online, find available jobs, assess their skills, get career information, review the latest labor market information data, and locate suitable training. Employers are able to post job openings, search resumes for possible candidates, and receive direct referrals from the virtual recruiter to get the best match for their positions.

The following partners contributed resources to the Oahu WorkLinks system in addition to WIA services:

- Hawaii Department of Labor and Industrial Relations, Workforce Development Division, Oahu Branch
 - Wagner-Peyser Act for labor exchange, foreign labor certification and worker re-employment
 - Veterans outreach and training
 - Migrant seasonal farm workers
 - Trade adjustment assistance and North America Free Trade Act
 - Work opportunities tax credits
 - Employment training fund
- Honolulu Community Action Program
 - Senior Community Service Employment Program
 - Community Services Block Grant
- ALU LIKE: Native American Employment and Training
- State Department of Human Services, Division of Vocational Rehabilitation
- State Department of Education Adult Community Schools
- State Department of Human Services
 - Benefits, Employment and Support Services Division, First to Work
 - Hawaii Public Housing Authority, Family Self-Sufficiency
- Hawaii Job Corps
- University of Hawaii Community Colleges
- State Department of Labor and Industrial Relations, Unemployment Insurance Division

WorkHawaii also collaborated with community-based and nonprofit organizations such as Pacific Gateway Center, Goodwill Industries, UH Center on Disability Studies, Parents and Children Together, and Child and Family Service to apply for grants and host job fairs, special recruitments, and other outreach events.

Business Partners

Oahu WorkLinks recognizes the importance of businesses as primary customers of the workforce investment system, and delivers services that support the retention and expansion of local businesses. The Business Services Section continued outreach efforts to business associations as well as individual employers. In addition, outreach was targeted for businesses located in West Oahu to increase employment opportunities for residents who had a desire to work closer to home. Aulani (Disney Resort) partnered with Oahu WorkLinks to recruit job applicants for 800 or more upcoming positions and used center facilities for orientations and job interviews. Examples of other companies in West Oahu that participated with Oahu WorkLinks included Denny's at Kapolei, C&S Whole Sales Groceries, PetCo, Target, Ross, Kapolei Eye Care, and St. Francis West. Oahu WorkLinks encourages businesses to participate in the On-the-Job Training program, in which an employer receives at least 50% reimbursement of the wages during the training period to cover the expenses of training employees. Seventeen businesses trained 31 employees on the job. They found that the partnership with Oahu WorkLinks saved them time and money. For example, Haztech Environmental Services saved \$18,807.

Oahu Worklinks Sponsored Job Fairs

Oahu WorkLinks co-sponsored three major job fairs in partnership with Success Advertising and other organizations at Neal Blaisdell Center in September 2010, and January and May 2011. The presence of Aulani (Disney Resort) was a significant attraction for job seekers. The participation of Swinerton Construction, along with trade and apprenticeship programs, offered opportunities for job seekers to learn first-hand about jobs and careers in construction trades. Green companies promoted new and emerging job and career opportunities in energy efficiency and renewable energy industries.

There was a record turnout of approximately 18,176 job seekers at these events.



Oahu WorkLinks Job Fair.
There was standing room only at the presentations conducted by Aulani (Disney Resort).



Teri Young, Daisy Sabagala and Verna Landford-Bright welcomed job seekers at the Oahu WorkLinks booth.

State Energy Sector Partnership Program

The City was awarded \$1.6 million in January 2011 as a partner of the State Energy Sector Partnership Program to coordinate employment counseling and training services that would lead to employment in the “green” industries, such as energy efficiency and renewable energy. Community colleges and private training providers such as Solar Training Academy offered classroom training on courses like Process Technology, Introduction to Photovoltaic Design and Installation, and Certified Energy Auditor. Businesses interested in training and hiring new employees or promoting existing employees participated in the On-the-Job Training program and was reimbursed 50% of the employee’s wages during the training period. Oahu WorkLinks conducted outreach to 55 businesses, including members of the Hawaii Solar Energy Association. The Electrician Training Fund partnered with Oahu WorkLinks to design its apprenticeship program to provide classroom and on the job training that lead to an interim credential that is nationally recognized after one year.

Significant Achievements in FY 2011:

- The Hawaii Solar Energy Association identified skills for on-the-job training in 5 occupations that will lead to an industry credential: Solar Energy Installation Manager, Systems Engineer, Sales Representative and Assessor, Thermal Installers and Technicians, and Photovoltaic Installer
- 39 Electrician apprentices were enrolled
- 2 unemployed Painters completed training

Rent To Work Program

The Rent To Work Program is designed to assist people experiencing homelessness with housing and employment services. It provides short-term rental assistance for people willing to pursue an individualized employment and training plan and to actively engage in career counseling, job search, training, and employment to acquire or upgrade job skills. It is an innovative use of HOME funding available under the Tenant Based Rental Assistance program, combining rental assistance with other resources such as Community Development Block Grant to provide employment and training services to help people experiencing homelessness become self-sufficient.

Significant Achievements in FY 2011:

- 320 applications were received
- 84 vouchers were issued
- 66 families were able to rent their housing units
- 15 families were renewed for a second year



Rent To Work. Yuka, a single mother, with daughter Rei and son Kei, moved from a shelter to a two-bedroom unit.

Prisoner Re-Entry Program

Collaborating with the state Department of Public Safety, the Federal Detention Center, the U.S. District Court, and the, U.S. Probation Office, WorkHawaii implemented a job readiness and life skills training program with very limited city general funds. This training provided assistance to pre-release felons to seek employment when they transitioned into the community and was conducted at the Federal Detention Center for federal and state inmates.

Significant Achievements in FY 2011:

- Eight women and five men participated in the training
- As of June 30, 2011, two of the women were released on Oahu and were receiving job search assistance

WIA Adult and Dislocated Worker Programs

Programs funded under the WIA provide for career counseling, case management, employment, and support services to adults and dislocated workers. Unemployed adults (age 18+) from low-income families or employed adults who have not achieved self-sufficiency are eligible for training services under the Adult program. People who are laid off as a result of business closure or downsizing are eligible for re-training and re-employment services under the Dislocated Worker program.

Under the WIA, performance outcomes are only recorded for individuals who complete the program. The WIA has mandated performance outcomes that cover the following:

- Entered employment rate
- Employment retention rate at six months
- Average earnings at six months
- Employment and credential rate

Significant Achievements in FY 2011:

- 293 customers enrolled in the Adult program
- 519 customers enrolled in the Dislocated Worker program
- Oahu exceeded all eight performance measures for the Adult and Dislocated Worker programs:

Program	Negotiated	Actual
Adult (86 individuals)		
Entered Employment Rate	50%	51.7%
Retention Rate.....	82.1%	87.9%
Average Earnings.....	\$10,800	\$13,207
Credential Rate	55%	60.8%
Dislocated Worker (213 individuals)		
Entered Employment Rate	65%	75.6%
Retention Rate.....	86%	92.8%
Average Earnings.....	\$14,250	\$15,212
Credential Rate	60%	70.3%

Ho'ala Program

The Ho'ala Program provides job preparation services for welfare recipients through a contract with DHS's First to Work Program. The federal Budget Deficit Reduction Act of 2005 requires states to meet strict federal performance outcomes which require many of the welfare families to meet statutory work requirements.

The Ho'ala Program facilitates the successful transition of families from welfare dependence to work. The Ho'ala curriculum creates a learning environment that stimulates participants' willingness to learn and motivation to work. The First to Work curriculum is made up of five daily modules and is offered in an open entry and open exit format to provide the greatest customer choice. The modules are self discovery, building blocks, foundations of retention, interviewing, and fitting in. Follow-up job club services are provided to give customers an opportunity to implement and reinforce the skills and strategies they learned.

The Ho'ala Supplemental Nutrition Assistance (Food Stamp) Employment Training program provides a 16-hour employment assessment training for able bodied adults without dependents enrolled in the First to Work Program.

The "Ready, Set, Work" two-week Job Preparation and Life Skills training activity serves persons with disabilities at the Division of Vocational Rehabilitation. Participants experience a positive and caring learning environment, which helps to build self-confidence and prepare them to seek gainful employment.



Ho'ala Job Club. Waianae Job Club participants were working hard on their job search.

Significant Achievements in FY 2011:

- 2,324 participants were served in First to Work Ho'ala classes and job clubs
- 263 Supplemental Nutrition Assistance participants were served
- 190 individuals with disabilities were served under the "Ready, Set, Work" program

Family Self-Sufficiency Program

WorkHawaii implements the Family Self-Sufficiency (FSS) program on behalf of the Hawaii Public Housing Authority for the state's Section 8 tenant-based voucher tenants, Project Based Housing tenants, and Low Income Public Housing residents. In addition, the FSS Program Coordinator provides homeownership services to all Section 8 families within the scope of the HUD-initiated Homeownership Voucher Option Program. FSS promotes employment as an avenue to establishing a government interest-bearing "escrow" savings account that a family can draw at the completion of their five-year Contract of Participation. The head of household and family members are encouraged to identify personal goals towards program incentives such as employment, education, vocational training, savings, and homeownership.

Significant Achievements in FY 2011:

- 6 families graduated
- 11 new families established escrow with savings of \$1,376 for the first month
- 2 families graduated with escrow savings totaling \$25,595
- 1 family achieved homeownership and purchased a home for \$270,000.

Youth Services

In FY 2011, approximately 4,000 youth and young adults were served through programs offered at the department's Youth Services Center. The populations served through these programs include non-high school graduates, offenders or those at risk for incarceration, individuals who are basic skill deficient and lack work experience, and others who are experiencing homelessness. The Youth Services Center is considered a model program in Hawaii and consolidates seven prevention and intervention programs directly within the center. The Center maximizes program resources while providing each participant the opportunity to attain viable academic, civic, and vocational skills to progress toward economic and social stability.

YouthBuild Honolulu

YouthBuild Honolulu is an educational and job training program that prepares young people for employment and responsible citizenship. Participants are non-high school graduates, ages 16-24, who come from dysfunctional families, suffer from alcohol or drug addiction, and have limited financial resources. For many young people, YouthBuild is a last chance to avoid incarceration, drug addiction, or long-term unemployment.

Significant Achievements in FY 2011:

- 68 youth received educational and occupational training services
- 36 completed training and attained a high school diploma
- Youth assisted the Hawaii Public Housing Authority with the rehabilitation of 15 public housing units.

Juvenile Justice Center

The Juvenile Justice Center, with guidance from the City's Juvenile Crime Enforcement Coalition, continues its partnership with the Honolulu Police Department to provide first-time law violators with services to prevent their further involvement in the juvenile justice system. The center serves as a centralized intake and assessment facility where staff issue accountability-based "sanctions" to these offenders. These sanctions include Honolulu Police Department educational and counseling services, substance abuse counseling, anger management classes, and follow-up counseling services.

Significant Achievements in FY 2011:

- 1,028 juvenile cases were referred to the Center
- 78% (801) completed an assessment and received sanctions
- 66% (683) completed sanctions
- Only 1% (10) of those receiving services re-offended

Life Skills Training Program

This is a nationally recognized substance abuse prevention program for middle and high school students, ages 12 to 17.

Significant Achievements in FY 2011:

- 135 youth received training
- 102 (76%) completed training

Honolulu Young Parents Program

The Honolulu Young Parents Program is a customized track of services within the WIA Youth Program that provides mentoring training for young parents and expectant mothers and fathers, ages 16-24, to increase their likelihood to achieving or maintaining self-sufficiency.

Significant Achievements in FY 2011:

- 10 youth attained a high school diploma or an industry-recognized credential
- 9 youth gained job skills through work experience training
- 8 youth secured employment

Workforce Investment Act Youth Program Operator

The WIA Youth Program Operator receives its funding through the Oahu Workforce Investment Board and engages government agencies and nonprofit organizations to provide comprehensive employment training services for WIA participants.

Significant Achievements in FY 2011

- 949 basic skills, occupational development, and work readiness goals were attained by youth
- 391 youth received career counseling and employment services
- 141 youth attained a high school diploma or an occupational trades certificate
- 58 participants secured employment, entered internships, or entered post-secondary education

ARRA WIA Youth Work Experience Programs

The Work Experience Program provided youth, ages 14 to 24, with meaningful work experience training linked to their employment and career interests.

Significant Achievements in FY 2011:

- 41 training sites hosted by government agencies and nonprofit organizations
- 136 youth received work experience training
- 70 youth completed a non-credit "Green Jobs and Sustainability" community college course
- 10 youth hired by training site hosts

ARRA TANF Summer Work Opportunity Program

The Summer Work Opportunity Program provides individuals, ages 14 to 23, meaningful work experience linked to their career interests.

Significant Achievements in FY 2011:

- 89 training sites hosted by government agencies, non-profit, and for-profit organizations
- 472 youth received work experience training

Honolulu Strategic Prevention Framework-State Incentive Grant (SPF-SIG)

In 2010, the City began the implementation portion of SPF-SIG by awarding contracts to several services providers to conduct direct services of evidence-based programs for youth (mainly 12-17 years old) to reduce underage drinking. The awardees for the SPF-SIG funds until September 2011 are:

<u>Organization</u>	<u>Activity</u>
Alu Like	Provide Positive Action program to 350 students in Nanakuli High and Intermediate School and Olomana School.
Big Brothers Big Sisters	Implement the Big Brothers Big Sisters program at various sites, including Kapunahala Elementary in Kaneohe and Aliiolani Elementary in Waialae. About 50 students will benefit from joining this program.
Boys and Girls Club	Provide Positive Action program to approximately 400 students at the Hale Pono Clubhouse in Ewa Beach. The students mainly come from James Campbell High School and Kapolei High School.
Coalition for a Drug-Free Hawaii	Launch a Social Norms campaign called Challenging College Alcohol Abuse in Kapolei High School and Castle High School. Approximately 3,500 are expected to benefit from this campaign.
Hawaii Speed and Quickness	Provide ATLAS and ATHENA (Refuse to Use, Refuse to Lose) program to 300 students at Nanakuli High and Intermediate School and Wai'anae High School.
Hina Mauka	Provide multiple programs, such as Teen Intervene, Project ALERT, and STARS For Families to students and their families in more than 15 middle schools on O'ahu.
Youth Services Center	Provide LifeSkills Training program to 100 youth and students at the Youth Services Center, Dole Middle School, Kaiser High School, Susannah Wesley Community Center, and other Department of Education sites.
Honolulu Police Department	Provide Keepin' It REAL program to 4,000 students at more than 15 middle schools on O'ahu.

Other funds are used to implement underage drinking prevention using environmental strategies called Communities Mobilizing for Change on Alcohol (CMCA). Several contracts were given to the Honolulu Liquor Commission, Anthology Marketing, and 'Olelo Community Media to help support the environmental prevention efforts through compliance check and media activities, including website development. Following the CMCA principles, several community groups were approached to consider taking on projects in their respective communities using available funds up to \$5,000 from the City. Trainings by the Youth Leadership Institute were made available to these community groups as they consider projects that eventually will be part of a larger campaign, called Be a Jerk.

OFFICE OF SPECIAL PROJECTS

Lori E. Okami, Administrator

The Office of Special Projects serves as the Department's liaison to the community for the development and implementation of human service, community revitalization, and community based economic development initiatives to address the needs of socially and economically disadvantaged youth, adults, families, and communities in Honolulu.

Grants In Aid

General funds were appropriated in OSP's FY 2011 operating budget for various grants in aid as follows:

- 1) To be "awarded to private non-profit organizations to implement human services, housing, urban renewal, and community development programs." The following grants were awarded:

IHS, Institute for Human Services	\$64,460	Provide routine homeless outreach in the Iwilei and Chinatown area.
Waianae Coast Comprehensive Health Center	\$48,500	Provide weekly mobile van visits for intensive outreach services, including medical, counseling, education, and housing.
Waikiki Health Center	\$48,164	Provide intensive outreach and support to individuals who are homeless through drop-in centers or in Care-a-Vans.
Catholic Charities	\$50,000	Provide preparatory and remedial reading and math classes, as well as work readiness.
Hale Kipa	\$65,000	Provide educational assistance, life skills development, and employment support and planning to at-risk youth.
Helping Hands Hawaii	\$64,488	Provide food, clothing, and basic household items and furniture to low-income individuals and families on Oahu, including one-time rent and utility payment.
IHS, Institute for Human Services	\$65,000	Provide intensive case management treatment to residents at two IHS homeless shelters or neighboring areas.
Mental Health Kokua	\$65,000	Provide treatment for substance abuse, including crisis assessment and intervention, rehabilitation, and monitoring.
Parents and Children Together	\$65,000	Conduct technology programs, performing arts classes, job preparation, and career development activities and events.
United States Veterans Initiative	\$50,000	Provide emergency/transitional services at the 300-bed, 117-unit Waianae Civic Center serving the homeless on the Leeward Coast.
Waianae Coast Comprehensive Health Center	\$65,000	In the Leeward areas of Kalaeloa and Makua, screen chronically homeless adults for mental health issues and provide case management services.
Waianae Community Outreach	\$58,850	Perform night visits on the Leeward coast to serve the homeless. Conduct a monthly weekend "Service Fair," distributing food, information, and referrals.
Waikiki Health Center	\$40,500	Serve males individually and in groups, providing information and education and promoting awareness of sexual and reproductive health.
Waikiki Health Center	\$51,160	Provide intensive mental health outreach services to homeless who are severely mentally ill.
Waipahu Community Association	\$65,000	Partner with HPD to implement Weed and Seed in the Waipahu community and collect and analyze applicable crime data.
IHS, Institute for Human Services	\$195,000	Provide the homeless with opportunities to develop or enhance their basic work skills and work experience.

- 2) To be “awarded to private non-profit organizations to serve the needs or concerns of the following Leeward Coast communities: Makakilo, Kalaeloa, Kapolei, Honokai Hale/Nanakai Gardens, Ko Olina, Nanakuli, Maili, Waianae, Makaha, and Keaau.” The following grants were awarded grants upon recommendation by the Leeward Coast Community Benefits Advisory Committee:

Adult Friends for Youth	\$25,000	Implement Redirectional Therapy with a specified Kapolei High School youth group, who are considered high-risk, to provide them role models, guidance, and support.
Best Buddies International	\$25,000	For Leeward middle and high schools, match student volunteers with intellectual and developmentally disabled students to form supportive one-to-one friendships to increase socialization and help with life skills, education, and employment.
Boys and Girls Club of Hawaii	\$ 5,000	Conduct Ohana Family Night to provide opportunity for parents to learn effective parent-child communication skills, enable recruiting for parent workshops, allow for the dissemination of information, and encourage parent involvement. In addition, “Power Hour” is scheduled, which is an after-school homework assistance and tutoring program.
Catholic Charities Hawaii	\$25,000	The Maili Land Transitional Housing Program helps homeless families on the Waianae Coast successfully transition to permanent housing.
Dyslexia Tutoring Center of Hawaii – Adult	\$35,000	Conduct a dyslexia awareness and education workshop, and tutor at least five low-income adults who suffer from dyslexia from Leeward Coast communities.
Dyslexia Tutoring Center of Hawaii – Pre-Primer	\$35,000	Provide dyslexia awareness and education to schools and community members, and tutor at least five low-income Pre-Primer students from Leeward Coast communities.
Easter Seals Hawaii	\$25,000	Expand the workforce development program at Napuakea, which assists in identifying competitive employment opportunities for individuals with disabilities.
Enterprising Solutions, Inc.	\$25,000	Collect information to assist small business owners and operators of lunchwagons and food trucks in complying with local laws and regulations.
Friends of Kapolei Hale	\$29,000	Offering positive social, educational, and cultural events and activities to instill pride in self, family, and community for residents of the Leeward Coast and Kapolei region.
Hawaii Foodbank, Inc.	\$38,000	Distribute up to twelve cans of tuna per family for low-income residents in a Leeward community.
Honolulu Community Action Program, Inc.	\$25,000	Construct a fenced playground area and install a playground structure with surfacing material for the Leeward Head Start program.
Hoa`aina O Makaha	\$35,000	The Container Garden Project provides families of children at Makaha Elementary School sustainable portable gardens, supplies, and support to learn to grow their own healthy food.
KAMP Hawaii	\$20,000	Partner with the Department of Parks and Recreation to implement the “Pride and Victory Journey” drug awareness and outreach program and life mentoring.

- 3) To be “used to implement strategies that aim to prevent, control, and reduce violent crime, drug abuse, and gang activity in designated high-crime neighborhoods.” The following grant was awarded:

YMCA of Honolulu	\$110,000	Weed and Seed Strategy
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Oahu Enterprise Zones Program

OSP administers the Oahu Enterprise Zone Program, a joint effort between the City and State to stimulate business growth and job creation by offering tax and regulatory incentives to eligible businesses in six designated Enterprise Zones. More than 83 businesses with more than 1,533 employees are currently participating in the program.

ZoneTotal	Jobs Count
Zone 1) portions of North Shore to Koolauloa.....	35
Zone 2) portions of the Mililani Tech area and Wahiawa.....	23
Zone 3) portions of Pearl City, Waipahu, Kunia, Waipio, Kapolei and Ewa.....	554
Zone 4) Urban Honolulu.....	871
Zone 5) Leeward Coast Communities.....	0
Zone 6) portions of Waimanalo.....	50

Microenterprise Business Start Up and Development

OSP administers grants funded by HUD's CDBG program that support community-based organizations with entrepreneurial, business, and technical training for low- and moderate-income individuals to develop and grow their new or existing businesses. Parent and Children Together's Economic Development Center has assisted more than 22 low- to moderate-income individuals living in homeless shelters on the Leeward coast; to date, six participants have completed a business plan and started their own business. Empower Oahu has worked with two groups to implement micro-enterprising training sessions: a Wahiawa organization with 12 participants, and an Ewa Beach organization with 14 participants.



Ewa Beach Community Based Development Organization.

Empower Oahu Waipahu NRSA young adults meeting session.

Neighborhood Revitalization Strategy Area (NRSA) Development

Using funds from HUD's CDBG Program, OSP worked with Empower O'ahu to assist community-based groups in completing the NRSA application process in order to submit to the City for approval of a NRSA Designation. A NRSA Designation will allow community-based economic development organizations in developing commercially-viable and supportive initiatives that focus on revitalizing distressed communities. One such group this year was from the Waipahu community.

Climate Showcase Communities

The Climate Showcase Communities is a program funded through the U.S. Environmental Protection Agency. The project, to be implemented in partnership with Kanu Hawaii, Blue Planet Foundation, and KUPU, seeks to reduce greenhouse gas emissions and initiate longlasting behavioral changes to achieve measureable reductions in energy use and monetary savings. The project components include (1) a community outreach effort to seek a commitment to climate change by providing a CFL bulb swap for as many households as possible and of educational materials on energy saving techniques (2) providing wireless energy monitors for up to 300 households to measure energy use and make changes to obtain energy savings, (3) developing and distributing an energy audit for up to 150 households to introduce best practices in energy savings.



Brownfields

OSP, with the cooperation of the Department of Environmental Services, is implementing a U.S. Environmental Protection Agency-funded Brownfields Assessment Grant. The grant funds are to be used for the development of a community-wide inventory of potential Brownfields sites for environmental clean-up and the Phase I & II assessment of selected sites. Environmental Resources Management (ERM) has researched the Waialua Sugar Mill as a possible site, and continues to compile data for the site selection inventory to include areas surrounding the proposed Honolulu Rail Transit station locations.

Mayor's Committee on Disabilities

The Mayor's Committee on Disabilities was formed in 1971 to advise the Mayor and various city agencies on issues of concern to persons with disabilities. The committee's mission is to increase public awareness and advocacy of disability issues, and to improve accessibility in the City and County of Honolulu. During the past year, the committee focused on four key disability issues:

- Planned and implemented a disability awareness campaign, which was displayed on TheBus in October 2010 (Disability Awareness Month).
- Supported various community events including *Abled Hawaii Artists* (sponsored by the Center on Disability Studies), *Flavors of Honolulu* (a fundraiser for Abilities Unlimited), and a display at Kuakini Hospital of art by persons with disabilities.
- Conducted an informal needs assessment of beach accessibility at AccesSurf's *On Land, On Sand or in the Sea* at Alii Beach Park.
- Met with the Department of Transportation Services to discuss accessibility of the rail transit project.

Honolulu County Committee on the Status of Women

The Honolulu County Committee on the Status of Women was created under section 367-4, Hawaii Revised Statutes. The committee members, appointed by Mayor Peter Carlisle, develop information plans and proposals concerning the status of women in the City and County of Honolulu. A highlight of FY 2011 was celebrating "Women's History Month Honoring Inspiring Women". This showcase exhibit was displayed in March 2011 at Honolulu Hale.

THE OAHU WORKFORCE INVESTMENT BOARD

Marilyn A. Matsunaga, Executive Director

The Oahu Workforce Investment Board is a volunteer advisory board whose members are appointed by Mayor Peter Carlisle.

OWIB invests in human capital. OWIB believes that a vibrant workforce plays an integral role in the well being of the local economy. To support the local economy, OWIB collaborates with industry leaders and government to help Oahu's business grow, train, and sustain a globally competitive workforce.

OWIB focuses on policy-level initiatives and strategies. OWIB's partner, the City's Oahu WorkLinks system, manages the operation of direct services. Oahu WorkLinks operates several One-Stop Centers around Oahu. These centers provide career guidance and learning tools to help job seekers and tuition assistance for job training in high-demand job fields. In addition, the centers provide business services for employers, such as recruitment assistance, outplacement services, and employee training.

As Oahu WorkLink's partner, OWIB seeks to reach out to the business community to familiarize Hawaii's businesses with the resources available through the federal Workforce Investment Act of 1988. OWIB further seeks to engage business leaders in identifying, framing, and articulating their insights on Hawaii's future labor resource needs. Business leaders, by federal law, represent over 50% of OWIB's membership.

The nation's local workforce investment boards and one-stop centers were established by the Workforce Investment Act.